



CUAHSI
allied for water science

CUAHSI Board Meeting Minutes
June 17, 2025

Roll Call

12 members are present, 10 needed for quorum. “X” indicates present

Term expires 12/31/2025

JP Gannon, Virginia Tech (Chair Elect) X
Drew Guswa, Smith College X
Hoori Ajami, Univ. of California - Riverside X
Anne Jefferson, Univ. of Vermont (Past Chair) X
Jay Zarnetske, Michigan State Univ. X

Term expires 12/31/2026

Safeeq Khan, Univ. of California, Merced X
Sarah Ledford, Georgia State Univ. (Chair) X
Amy Burgin, Iowa State Univ. X
Darren Ficklin, Indiana Univ. X

Term expires 12/31/2027

Jon Duncan, Penn State Univ.
Paul Hanson, Univ. of Wisconsin-Madison X
Melissa Kenney, Univ. of Minnesota
Ashley Matheny Univ. of Texas
Jennifer Merrill, Stroud Water Center X
Diego Riveros-Iregui, Univ. of North Carolina X

Officers: (terms expire January 31, 2027)

Salli Dymond, Northern Arizona University (Secretary)
Steve Architzel, UC San Francisco (Treasurer)

CUAHSI Staff Present: Jordan Read X

Minutes prepared by Sarah Ledford

4:02 pm. Called to Order

Executive Director Report

- Community engagement
 - CUAHSI sent out membership dues invoices to a total of 41 institutions that were active in 2024 but haven't yet paid for 2025 using a new billing system that replaced the prior "memberclicks" platform.
 - Two more initiation fee invoices were sent to new members (RPI and AIH).
 - 29 invoices have been paid, \$6,150 remains outstanding (14 invoices).
 - If annual dues aren't paid by June 30th, members will lapse and incur an additional fee to be "active" again in the future.
 - CUAHSI staff Garousi-Nejad, Castronova, Turner, and Seul attended CIROH's "DevCon" meeting in Burlington in late May.
 - CUAHSI helped run a HydroLearn workshop; staff met with new and existing partners across academia, agencies, and consulting
 - CUAHSI connected recently with many partners to secure letters of collaboration for components of the revised NSF core funding proposal; meetings to get feedback (and buy-in) on revised activities went well (see below in finance / audit).
 - **CUAHSI has closed the Hydroinformatics Innovation Fellowships (HIF) and Instrumentation Discovery Travel Grant (IDTG) opportunities, due May 21st.**
 - HIF (which added the "data booster" track this round) received 26 submissions and IDTG had 5 submissions.
 - Platt (data scientist / Lead of Ops [acting]) and Cogswell (community support hydrologist) attended the UCOWR annual conference in Minneapolis, MN (6/3-6/5)
 - Platt and Cogswell led a joint HydroShare + reproducible science workshops; Platt participated in a career panel.
 - Platt/Cogswell returned with many new leads on partnerships and potential community contributors to CUAHSI programs, including CVU, HydroLearn, and job panels.
- Fundraising and development
 - Dir of ESP Turner will begin some cold calls to potential donors / partners, in coordination with the Fundraising and Development Board track.
 - CUAHSI secured a few testimonials to support the donation effort J Merrill is leading; could seek more if needed.
- Finance / audit
 - **The 2022 audit is on track for June filing.**
 - CUAHSI began a new process for better aligning revenue and expenses, using number of incremental partial draws from NSF matched with timed batch payments to keep bank balance from spiking above insurance threshold of \$250K (per discussions with AuditCom)
 - This is an improved practice, but is a little more work for us and carries the small risk that NSF's reimbursement system may lock out grant recipients out w/o notice again.
 - **CUAHSI submitted "Sustained Resources: Advancing Water Science Through Integrated Water Data Management and Community Support" to NSF on 6/1 after a**

focused effort to revise activities and decrease budget from years 2-4 of the original 2023 proposal by the same name.

- Final budget for CUAHSI \$6.6M over three years (1/1/26 - 12/31/28); \$0.42M separate CloudBank proposal for cloud costs
- ED Read and AuditCom Chair Guswa met with auditors (CBIZ) on 6/9 and covered remainder of AuditCom's questions.
- CUAHSI workforce and business niche
 - **Community support hydrologist Clara Cogswell is departing to pursue a hydrology PhD in Canada**
 - Efforts to hire a grant admin continue to be on pause until the org has more clarity on future funding.

ED Read then summarized the material in the new CCA submission ("**Sustained Resources: Advancing Water Science Through Integrated Water Data Management and Community Support**") in comparison to original submission from December 1, 2023

Approve meeting minutes

1. Motion to approve May meeting minutes
 - a) Motion: Gannon
 - b) Second: Ajami
 - c) Discussion: None
 - d) Vote: Unanimous

Tracks shifted into breakout rooms to discuss three questions:

- 1) Are you making progress/have goals?
- 2) What do you need from CUAHSI staff?
- 3) Does your track need time for a whole board discussion in July?

4:50 pm Adjourn