



CUAHSI
allied for water science

CUAHSI Board Meeting Minutes

Nov. 16, 2022

Roll Call

10 members are present, 9 needed for quorum. “X” indicates present

Term expires 12/31/2022

Aditi Bhaskar, Colorado State University X
Anne Jefferson, Kent State University X
Anne Nolin, University of Nevada-Reno X
Ashok Mishra, Clemson University
Jay Zarnetske, Michigan State University X

Term expires 12/31/2023

Jesus Gomez-Velez, Vanderbilt University (**resigned from Board**)
Safeeq Khan, Univ. of California, Merced X
Sarah Ledford, Georgia State University X
Margaret Zimmer, Univ. of California, Santa Cruz X

Term expires 12/31/2024

Holly Barnard, Univ. of Colorado - Boulder X
Alejandro Flores, Boise State University X
Gretchen Miller, Texas A&M (**resigned from Board**)
G.H. Crystal Ng, Univ. of Minnesota X
Steven Loheide, Univ. of Wisconsin - Madison X
Gigi Richard, Fort Lewis College (**resigned from Board**)

Officers: (terms expire January 31, 2023)

Troy Gilmore, University of Nebraska (Treasurer)
Adam Ward, Indiana University (Secretary) X

CUAHSI Staff Present:

Jerad Bales X

Minutes prepared by Ward

Wednesday, 21-Sept-2022

16:03 EDT Call to Order

1. Executive Director's report and approval of proposed exit plan
 - a. Bales circulated an update from CUAHSI's CFO, noting that two responses to the RFP have already been received. Bales reported that an RFP to complete the 2021 audit has been circulated, as the firm that had been contracted is no longer able to complete the work. Loheide asked about implications for the timing of this audit. Bales noted the timing would be delayed from the anticipated schedule, but he has specifically asked for an expedited process. Bales has been clearly communicating with NSF and continues to work diligently to update all financial audits and bookkeeping in preparation for leadership transition.
 - b. Bales reported that CUAHSI staff are submitting or participating on several two-page whitepapers to CHIRO that he expects will lead to increased scope of work on that project.
 - c. Bales reported a new HydroShare version was rolled out. One key advance is enabling improved map-based representation of metadata and searching.
 - d. Three listening sessions for strategic planning have been held already, with upcoming sessions for staff and the general membership planning in the coming weeks. A survey to PUIs has been approved by an IRB review and will go out to these constituents in the next several days.
 - e. Bales welcomed Mark Mangoba to the CUAHSI team, bringing expertise in DevOps and cloud computing.
 - f. Bales circulated a draft exit plan for his resignation from the organization for review prior to the meeting.
 - g. Bales circulated a draft of his proposed exit plan for the organization. This includes provisions for continuity of Bales' overlap with the new director and carry forward of accrued benefits. Flores noted that the continuity of leadership is important to the organization, and the financial plan is manageable for the organization.
 - h. Motion to Accept Bales' proposed exit plan as reviewed and discussed by the board**
 - i. Motion: Ledford**
 - ii. Second: Bhaskar**
 - iii. Discussion: (none)**
 - iv. Vote: Approved (unanimous)**
2. Board Chair's report
 - a. Flores reported biennial planning is underway, including securing all keynote speakers for the event. A draft of thematic topics and potential chairs has also been circulated to the Board for input.
 - b. Flores is coordinating with A. Barros regarding CUAHSI's role at the AGU Fall meeting.
 - c. Nolin asked about FIHM review and sharing CUAHSI's feedback and reflections. Bales reported that a steering committee meeting has yet to be scheduled. AGU is

working to schedule a follow-up meeting, with the intent being for Ward and Bales to attend and share feedback from the organization. Bales indicated that preliminary numbers suggest that FIHM did not generate the income expected for either AGU or CUAHSI.

3. January draft Board meeting agenda
 - a. Bales circulated a draft agenda for the January 2023 Board meeting. He noted arrivals should be planned for the Sunday evening before the meeting.
 - b. Zarnetske noted he and Bales have been working on the agenda and solicited feedback from ExCom already. He specifically asked for any areas that people felt were missing or otherwise overlooked on the agenda.
 - c. Ledford and Flores clarified that onboarding for new Board members would be completed prior to the start of the January 2023 meeting.
 - d. Loheide suggested that the third day of meeting might be scheduled as a half-day of meeting to enable flights out that evening. He noted this is very early in the semester for most people. Zarnetske acknowledged this, but also noted the three days already represent both strategic planning and business meeting activities.
 - e. Zarnetske asked that Board members consider what role(s) they want to have with respect to committee liaisons and other administrative roles in the organization. Zarnetske will update the agenda with people who want to hold which positions to help identify the gaps or open positions.
4. Member Meeting, December 2022
 - a. Flores reviewed the draft agenda for the membership meeting. The group confirmed that the meeting will include a brief statement and moment of silence for Tom Meixner at the meeting opening, and a statement of thanks for Bales' service at the end of the meeting.
5. CUAHSI engagement with The Reservoir (affiliate status) and America's DataHub Consortium (membership).
 - a. The group discussed The Reservoir, noting its close links to a for-profit company in the water space and also noting the costs and benefits, and the organizations' goal in general, were not obvious to the Board. The conclusion was that this may require more detail to understand if this is good for the organization.
 - b. America's Data Hub is an NSF-sponsored data management consortium.
 - c. Flores tabled this until Bales' (who had to leave the meeting prior to this agenda item) could discuss these with the Board.
6. December 2022 Board meeting
 - a. Flores polled the group to assess who would be available on 21-Dec for the scheduled Board meeting. Several Board members were traveling or otherwise unavailable that day, but a quorum was plausible so the meeting remains planned as scheduled.
7. Flores opened the floor to any other business. Hearing none, he adjourned the meeting.

16:59 EDT Adjourned