

*Board of Director Meeting Minutes
April 4, 2012*

Present: Diogo Bolster, David Freyberg, Robyn Hannigan, Carol Johnston, Witold Krajewski, Brian McGlynn, Jim McNamara, Larry Murdoch, Ying Fan Reinfelder, Scott Tyler, Denice Wardrop, Rick Hooper, Jennifer Arrigo, Chris Graham, Kayla Berry

QUORUM @ 11:10 AM

Meeting opens 11:00AM

- 1) **Approval of Minutes from 3/7/2012**
 - a. **Motion: Tyler**
 - b. **Second: Freyberg**
 - c. **Discussion: None**
 - d. **Approval: Yes**
- 2) Updates/informational items from Staff
 - a. Welcome – Kayla Berry, Communications and Outreach Specialist (Hooper/Arrigo)
 - i. Started mid-March
 - b. Update on User Support Specialist position (Hooper/Arrigo)
 - i. Four phone interviews in March
 - ii. All have early June availability
 - iii. All viable candidates, with top two invited for in person interviews
 1. 13th and 19th April in person interviews
 - iv. Offer made by Hooper late April
 - c. Plans for CUAHSI summer Board meeting (Arrigo)
 - i. Weekend before Biennial – July 14-15
 - ii. Summer Board meeting not included in funding request
 1. May need supplemental funding
 - iii. Doodle poll sent to Board this week
 1. Board members need to indicate whether need funding for travel
- 3) Items requiring Board action
 - a. Membership application from Michigan Technological University (Arrigo)
 - i. Three reps identified, all from Civil and Environmental Engineering
 1. Alex Mayer
 2. David Watkins
 3. Noel Urban
 - ii. **Approval of Michigan Technological University as member of CUAHSI**
 1. **Motion: Johnston**

- 2. **Second: Bolster**
 - 3. **Discussion: None**
 - 4. **Approval: Yes**
 - b. CUAHSI Biennial Community Service Award (Arrigo, Berry)
 - i. Board made two nominations
 - 1. Linda Lilienfeld
 - a. Work with Let's Talk About Water and other water education events / programs
 - 2. Vijay Gupta
 - a. Instrumental in early meetings with NSF establishing CUAHSI
 - 3. David Tarboton
 - a. Providing free hydrological tools to community
 - i. HIS, mapping
 - ii. WATERS program
 - ii. Traditionally CUAHSI has given two awards
 - iii. Emphasis of award is service to CUAHSI community
 - iv. Board will vote via email
 - 1. Each Board member will vote for two candidates via email to Graham
- 4) Program Updates/Discussions
 - a. EarthCube update (Hooper)
 - i. Three working groups funded
 - 1. Workflows
 - a. Duffy, Krajewski and Clark involved
 - 2. Earth system modeling
 - a. Conference call next week
 - ii. Roadmaps due in June for all groups
 - b. Integrated Water Resources Science and Services (IWRSS) workshop update (Krajewski)
 - i. Developing national water model
 - ii. Scoping workshop in April
 - 1. Duffy, Krajewski attending
 - c. Biennial update (Berry, McNamara)
 - i. Abstract submission / meeting registration open
 - ii. Session chairs are currently confirming speakers
 - 1. Some sessions do not have all speakers confirmed
 - 2. Three invited speakers per session, with option for four
 - 3. Large scale experiment session has two time blocks, six speakers
 - iii. Seven sessions, with some overlapping
 - 1. One or two will get independent time slot
 - iv. Board members and invited speakers will not pay registration
 - v. Students get discounted registration with partial refund
- 5) Governance updates/discussions
 - a. Report on members in arrears (Hooper)

- i. 27 members have not paid 2011 or 2012 dues
 - ii. Board members assigned to each university asked to contact members at each university and inform CUAHSI staff of their status
 - iii. Krajewski suggests email to Universities from Hooper and Krajewski prior to Board contacts
 - b. Update on Implementation Plan (Hannigan)
 - i. All CUAHSI activities listed in spreadsheet on Central Desktop
 - ii. Hooper identified current tasks
 - iii. Hannigan summarizing progress
 - iv. Board asked for feedback
 - v. Report on implementation strategy due at summer Board meeting
 - c. Update on January Board meeting actions (Arrigo)
 - i. More organized procedure to keep track of CUAHSI staff commitments
 - 1. Monthly updates
 - ii. Moving tasks to Central Desktop, with reminder emails
 - iii. Tyler and Arrigo will use CTEMPS as test case
 - 1. Wardrop offered to assist
 - d. Report on spring Standing Committee activity/ prospectuses (Arrigo)
 - i. Deadline for ideas passed for member suggestions on CUAHSI activities
 - 1. Two proposals
 - a. Engaging hydrologists in NEON
 - b. Utilizing CUAHSI HIS on Volunteer Rain Gauge program in Arkansas
 - ii. Committee meetings before summer Board meeting
 - 1. Instrumentation meeting
 - a. Formalizing relationship with CTEMPS
 - 2. Observations
 - a. Position paper on observatory design
 - b. Engaging with NEON
 - 3. Informatics (in person meeting May 29)
 - a. Data Center review
 - 4. Engagement
 - a. Making more formal Let's Talk About Water application
 - b. Development of online resources
 - c. Review of Arkansas proposal (above)
 - 5. Research Application
 - a. Review of Potter survey of hydrologists

Meeting closed 12:00 PM