

Board of Director Meeting Minutes
November 4, 2011

Present: Larry Band, Robyn Hannigan, Jennifer Jacobs, Carol Johnston, Witold Krajewski, Brian McGlynn, Jim McNamara, Larry Murdoch, Aaron Packman, Ying Fan Reinfelder, Rick Hooper, Jennifer Arrigo, Chris Graham, Conrad Matiuk

Meeting opens 1:00PM

Quorum @ 1:19 – 1:50

- 1) Charrette update (Hooper)
 - a. Standard megameeting
 - b. Requested 2 pagers
 - i. Serve as pre-proposals
 - c. CUAHSI involved in 2 proposed
 - i. Community (national water) model
 - ii. Cyber infrastructure
 - d. Guidance will be out next week
- 2) Announcement/Reminder : Annual Membership Meeting - Nov. 29th (1 min)
 - a. 3:00 PM eastern
 - b. Overview of 2011 activities
 - c. Election of board
- 3) **Approval of Minutes from 10/7/2011**
 - a. **Motion: Band**
 - b. **Second: Jacobs**
 - c. **Discussion: None**
 - d. **Approval: Yes**
- 4) Application for Corporate Membership - Kisters Software (5 min)
 - a. Assisted with HIS and include WaterML in software
 - b. German based with US offices
 - c. **Approval of Kisters Software as corporate member**
 - i. **Motion: Johnston**
 - ii. **Second: Hannigan**
 - iii. **Discussion: None**
 - iv. **Approval: Yes**
- 5) Report from the Informatics Standing Committee (Johnston, 10 min)
 - a. Met October 4, lead by new chair Macke, with new members included
 - b. Presentation by Rick on ongoing CUAHSI activities
 - i. HIS
 - ii. Ontology
 - iii. Implementation of HIS
 - iv. CHyMP
 1. Committee supported CUAHSI taking initiative in community model project

- c. Reviewed prospectuses for CUAHSI support
 - i. Duffy – prototype of watershed prediction system
 - 1. Committee supports
 - 2. Will ask Duffy for more information on links to CHyMP and HIS
 - ii. Ipswich River Water Association – Citizen science data to accessible form
 - 1. Committee did not believe that CUAHSI was the appropriate organization for this project
 - 2. CUAHSI could support graduate students to assist
 - d. **Approval of report from Informatics Standing Committee**
 - i. **Motion: Hannigan**
 - ii. **Second: McNamara**
 - iii. **Discussion: No**
 - iv. **Approval: Yes**
- 6) Policy for Approval - CUAHSI receiving restricted gifts (10 min) (Hooper)
- a. Asa Johnson interested in donating money to support “Let’s talk about water”
 - i. \$40,000
 - ii. Restricted gift
 - iii. Letter thanking for gift and detailing purpose of gift
 - iv. No formal reporting requirements
 - b. Need policy to accept such gifts
 - c. **Policy:** CUAHSI may accept a restricted gift from any entity so long as the terms of the restriction are consistent with the mission and goals of CUAHSI and are in the interest of CUAHSI’s membership. The decision to accept or to reject the restricted gift will be made by the Board or the Executive Committee of the Board.
 - d. **Procedure:** The terms of the restricted gift will be presented to the Board or the Executive Committee for their consideration.
 - e. **Approval of Policy and Procedure for accepting restricted gifts**
 - i. **Motion: Hannigan**
 - ii. **Second: Krajewski**
 - iii. **Discussion: No**
 - iv. **Approval: Yes**
- 7) AGU Town Hall Logistics - Attendance and Board Engagement (10 Min) (Hooper, Murdoch, Krajewski)
- a. Board attendance
 - i. Not attending: Reinfelder, Hannigan
 - ii. Unsure: Band
 - b. Have board arrive early (~6:00) for meet and greet before meeting
 - c. Meeting starts at 6:30, at Hyatt. 30 minute session before dinner
- 8) Discussion of Nominations Committee Experience (10 min) (Krajewski, Hooper)
- a. Increased difficulty to get enough members to run for board
 - b. Difficulty in getting broader membership base (younger, different disciplines)

- c. Started process with 15 names
- d. A mixed board is one possible remedy
 - i. Requires change in bylaws
- e. Add to agenda of January Board meeting

Meeting closed 2:00 PM