



2010 Board of Directors Meeting

Monthly Recurring Web Conference

October 6, 2010 Minutes

**Notes for the meeting are recorded by the CUAHSI secretary (Kevin Dressler) as representation of the discussion topics and point and are not the opinion of the secretary

Call to Order: 12:35 pm

Roll Call (Kevin Dressler, Secretary)

- 11 directors present, need 10 for quorum
- Quorum achieved. Official business can be transacted
- "X" indicates director is present

Term expires 12/31/2010

David L. Freyberg, Stanford University
Patricia Maurice, University of Notre Dame
Jim McNamara, Boise State University X
Kenneth Potter, University of Wisconsin X
Claire Welty, University Maryland - Baltimore County

Term expires 12/31/2011

Larry Band - University of North Carolina - Chapel Hill X
Jay Famiglietti, University of California – Irvine X
Tissa Illangasekare - Colorado School of Mines X
Jennifer Jacobs - University of New Hampshire X
Scott Tyler - University of Nevada - Reno X

Term expires 12/31/2012

Robyn Hannigan – University of Massachusetts-Boston
Carol Johnston – South Dakota State University X
Witold Krajewski – University of Iowa X
Larry Murdoch – Clemson University X
Aaron Packman – Northwestern University X

Officers Present: Kevin Dressler (Penn State University), Richard Hooper (CUAHSI), Brian Waldron (University of Memphis)

Others: Conrad Matiuk (CUAHSI)

1. Approval of Minutes from Sept. 1.

Filename: BOD_min_Sept1_2010KD.docx on Central Desktop

Motion to Approve the September 1 Minutes: Johnston

Second: Potter

Discussion: No

Approval: Yes

2. CIMA Memorandum of Understanding. CIMA (a research institute of the University of Genoa and an international affiliate member) wishes to execute an MoU with CUAHSI to formalize a relationship on data management systems. The MoU will assist CIMA in convincing reviewers that a mechanism exists for sharing expertise between CUAHSI and CUAHSI-affiliated projects and CIMA. Draft language has been reviewed before and language was tightened to make it clear that this agreement refers only to CUAHSI itself and CUAHSI-affiliated projects and not CUAHSI member universities.

Motion to Approve the above MOU with CIMA: Potter

Second: Famiglietti

Discussion: No

Approval: Yes

3. Subcontract with Boise State University. Although Jim McNamara is not taking any salary, I wanted to inform the Board that we plan to make a small subaward to Boise State to have his data manager get data from sites participating in CCE 2010 into HIS. The total amount of the subaward is \$18,490. These funds are coming from residual funds of the old Core Grant and must be expended by Dec. 31.

■ Board members indicated that is generally a good idea

■ Could be perceived as a conflict of interest – Murdoch

○ Could this be done somewhere else and still achieve what we are trying to do?

○ No previous subaward to Boise State

○ Hooper to circulate the sole source justification that he sent to NSF to the Board as well

○ Board should approve these sole source activities in the future

▪ Will approve by Action Without Meeting

4. Status of Program Manager Search (Rick and Larry)

- Four people, one at the masters level, three at PhD
 - Interviewing 3 people by phone this week. Already interviewed one.
- Want to see how these four go initially and then decide on a second group of 2-4 more people
- Also need to look at longevity of this person at CUAHSI
- After that, set schedule for in-person interviews

5. Report from Succession Ad Hoc Committee (Potter)

- Looked at bylaws to see what was already addressed and sent around a draft to the BOD
- Three modes of filling vacancies
 - Special Election if outside of 120 days of next BOD meeting
 - Next annual BOD meeting if within 120 days
 - Interim basis by majority vote of ExCom
- Need to amend the by-laws for position of President alone to be most flexible
- Some suggestions on the composition of search committee and candidate pools in the draft document
- Advice to Ken:
 - Concern that draft document isn't broad enough
 - That is, what are we going to do under certain circumstances
 - Ken indicates that the by-laws are fairly adequate in terms of procedures except for search committee and its details
 - Need to cycle possible changes to the by-laws for the three appropriate sections
 - *One Possibility*: The program manager could take term as interim president and will take responsibility for the day to day business operations in consultation with the Chairs of the Board
 - Whether it is the program manager or another unspecified person, they should be in consultation with the Board Chairs
- Search committee should identify the candidate attraction parameters for each instance
 - Should CUAHSI be doing something proactively to develop a good pool of candidates?
 - Potter suggests that the current by-laws allow for contingencies and there is a good pool of former BOD members who could help in the interim

6. Report from Split Office Ad Hoc Committee (Famiglietti)

- Famiglietti to work on Split Office this month
- Will work on Compensation next month

7. Status of Strategic Plan

- Close to sending out and ready for membership to comment
- Conrad has put together a survey so that the feedback is better directed
- Post on Website, advertise to everyone
- Then have solicited and ordered comment by:
Send to representatives, alternates, SAC and few key people in the expanded water science community (e.g. Dave Schimmel, Nancy Grimm, Diane McKnight, UNAVCO, NCAR – Gochis, PIs of CZOs, Agency reps that have visited CUAHSI BOD, etc etc)

8. New web site. Please take a look at the redesigned website that was launched last week.

- Board members should provide feedback to Rick
- CUAHSI L-List is to be parced so that the list can be expanded
 - Parced list and have one final step to create the mail merger
 - List of 134 members, 119 of them are represented on the CUAHSI L-List (total of 447 people) but there are obviously 15 members not on the L-List

Adjourned: 1:30 pm