



## 2010 Board of Directors Meeting

### Monthly Recurring Web Conference

August 4, 2010 Minutes

\*\*Notes for the meeting are recorded by the CUAHSI secretary (Kevin Dressler) as representation of the discussion topics and point and are not the opinion of the secretary

#### Call to Order: 1:05 pm

#### Roll Call (Kevin Dressler, Secretary)

- X directors present, need 10 for quorum
- Quorum achieved. Official business can be transacted
- "X" indicates director is present

#### Term expires 12/31/2010

David L. Freyberg, Stanford University X  
Patricia Maurice, University of Notre Dame  
Jim McNamara, Boise State University  
Kenneth Potter, University of Wisconsin X  
Claire Welty, University Maryland - Baltimore County X

#### Term expires 12/31/2011

Larry Band - University of North Carolina - Chapel Hill X  
Jay Famiglietti, University of California – Irvine X  
Tissa Illangasekare - Colorado School of Mines X  
Jennifer Jacobs - University of New Hampshire X  
Scott Tyler - University of Nevada - Reno

#### Term expires 12/31/2012

Robyn Hannigan – University of Massachusetts-Boston X  
Carol Johnston – South Dakota State University X  
Witold Krajewski – University of Iowa X  
Larry Murdoch – Clemson University X  
Aaron Packman – Northwestern University X

**Officers Present:** Kevin Dressler (Penn State University), Richard Hooper (CUAHSI)

**Others:** Conrad Matiuk (CUAHSI)

1. Subcontract to Tufts on Ontology Project:

Proposal has been recommended for funding, but award letter has not been received yet. Rick requests authorization to write contract with Tufts prior to receipt of award letter to allow graduate student to be hired on Sept. 1.

Motion to approve the CUAHSI guarantee for \$20K (out of membership funds) to write the initial subcontract to Tufts in anticipation of NSF funds: Welty

Second: Hannigan

Discussion: Recommendation on fastlane is present, so this action is fairly safe

Approval: Yes

2. Biennial meeting

- Meeting a success and was close to being on budget
- Need to work a little on accessibility to speakers for students
  - Could have speakers sit with grad students over lunch
- Workshops – not richly attended mainly due to length of meeting

3. Ad hoc committee on Member Engagement (Patricia)

Board to approve charge (in CDT folder)

- Patricia not on call. CUAHSI to contact her for details

4. Ad hoc committee on Split Office (Jay)

Board to appoint committee (or executive committee)

- Famiglietti, Freyberg and waiting to hear from Mark Siglis

5. Ad hoc committee on Succession (Ken)

Board to approve charge and to appoint committee

- Committee of Murdoch, Burges and Potter

- Completed draft Charge

Motion to approve committee: Freyberg

Second: Johnston

Discussion: No

Approval: Yes

6. Compensation Committee (Jay)

Board to appoint Committee (or executive committee)

- Jay Famiglietti, Ken Potter, waiting to hear from Jim Smith

7. Nominations Committee (Larry M.)  
Board to appoint Committee

- Larry Murdoch, Gordon Grant, Jennifer Jacobs, Jim McNamara (need final confirmation)

Motion to approve above committee: Famiglietti  
Second: Hannigan  
Discussion: No  
Approval: Yes

8. Approval of minutes from July telecom and July Boulder meeting

- Two sets of minutes (July 7 telecon and Boulder BOD meeting)  
Motion to approve the July 7 telecon minutes: Potter  
Second: Hannigan  
Discussion: No  
Approval: Yes

July BOD minutes to be edited for action at next BOD meeting

9. Status of Strategic Planning Effort (Larry B.)

- Continued work: Highlight the key things we want to accomplish and edit the call-out boxes
  - Balance the action items against the overall objectives to make sure they seem
- Consider updated or more graphics (for more call out boxes or other areas as determined useful)
- Krajewski has finished a draft to discuss with Famiglietti
- Next draft by beginning of next week and need it to go out to the SAC by the end of next week

10. Band approached C. Vorosmarty as a fourth member of the Dahlem conference committee

- Approval of the committee to be acted on later by executive committee

11. Employee Severance

“Recommendation for 2-month severance package for [Sr. Program Manager] including salary and health benefits: on the condition of signing a letter that indemnifies CUAHSI on this termination action and acceptance of an anti-defamation clause”

Motion to approve the above recommendation to action: Potter  
Second: Freyberg  
Discussion: No  
Approval: Yes

**Adjourned:** 2:10 pm