**Notes for the meeting are recorded by the CUAHSI secretary (Kevin Dressler) as representation of the discussion topics and point and are not the opinion of the secretary**

Call to Order: 1 pm

Roll Call (Kevin Dressler, Secretary)
- X directors present, need 10 for quorum
- “X” indicates director is present
- Quorum was reached but no official business was transacted. Minutes need approved due to quorum.

Term expires 12/31/2010
David L. Freyberg, Stanford University X
Patricia Maurice, University of Notre Dame X
Jim McNamara, Boise State University X
Kenneth Potter, University of Wisconsin X
Claire Welty, University Maryland - Baltimore County

Term expires 12/31/2011
Larry Band - University of North Carolina - Chapel Hill
Jay Famiglietti, University of California – Irvine X
Tissa Illangasekare - Colorado School of Mines
Jennifer Jacobs - University of New Hampshire X
Scott Tyler - University of Nevada - Reno

Term expires 12/31/2012
Robyn Hannigan – University of Massachusetts-Boston X
Carol Johnston – South Dakota State University X
Witold Krajewski – University of Iowa
Larry Murdoch – Clemson University X
Aaron Packman – Northwestern University X

Officers Present: Kevin Dressler (Penn State University), Richard Hooper (CUAHSI)
Others: David Kirschtel (CUAHSI)
1. Discussion of strategic plan, including changes made at last week’s ExCom meeting
   - The current version is in the strategic plan that Hooper sent on the morning May 5th and posted to central desktop
   - Comments on the mission statement
     - Johnston: no objections to the mission statement
       - In the bulleted explanation: have a current bias towards water in the liquid form but include ambiguities for water vapor and biological water
       - Need to be careful with language as to what it includes/excludes
     - Maurice: “Water Science Community” implies oceans as well as many other areas that CUAHSI is not addressing
       - This particular phrasing could be explained by some insets
     - Packman: The mission is missing the “systems” that CUAHSI is addressing
       - Could also be addressed by an inset box
     - The general suggestion is to either use specific terms in the statement or use general terms and explain them with boxes/inserts
     - Packman: Should be a statement on scope up front that could be done by sentences or a schematic
   - Comments on the Vision Statement
     - The language “Everywhere and all the time” is not very scientific and is also implying oceans again – Maurice
       - Clarify what is meant by the word “earth”
     - Can take this space to clarify the scientific focus on the terrestrial system and then indicate that it will work across the interfaces (e.g. oceans) – Packman
     - Jacobs: The language must reach the broadest audience. Therefore, beware of jargon that may preclude broad understanding
   - Review of UNAVCO Strategic Plan
     - Hooper wrote a draft document that included a letter to the membership, similar to their public plan
     - Need to discuss action items that address overall strategic objectives of CUAHSI
   - Writing Team
     - Famiglietti, Hooper, Band – any other members??
     - Keep a version posted on Central Desktop

2. Review of use of Central Desktop to make it more effective.
   - Kirschtel gave an overview of function related to email notification and file versioning
     - He indicates that individual instruction can be given at any time
     - Suggestion to give general instruction to incoming board members near the beginning of their term to increase the use and benefit to the board

Adjourned: 2:15 pm