



CUAHSI Board Meeting Minutes

August 2, 2017

Roll Call

- 10 members are present, 10 needed for quorum
- “X” indicates Director is present

Term expires 12/31/2017

Erkan Istanbuluoglu, University of Washington
D. Scott Mackay, SUNY University at Buffalo X
Kamini Singha, Colorado School of Mines X
Scott Tyler, University of Nevada, Reno X

Term expires 12/31/2018

Matt Cohen, University of Florida
David Genereux, North Carolina State University (Chair) X
Gordon Grant, Oregon State University (Chair-elect) X
Erich Hester, Virginia Tech
Steve Loheide, University of Wisconsin-Madison X
Jeanne VanBriesen, Carnegie Mellon University X

Term expires 12/31/2019

Elizabeth Boyer, Penn State University
Michael Gooseff, University of Colorado
David Hyndman, Michigan State University (past-Chair) X
Holly Michael, University of Delaware X
Al Valocchi, University of Illinois Urbana-Champaign X

Officers & Staff Present: Jerad Bales (CUAHSI)

Minutes prepared by Bales, MacKay, and Ward

14:00 EST Call to Order

1. Roll call (Ward)
2. Review of agenda (Genereux)
3. By-Laws Update
 - a. Al and Jeanne have been marking up potential bylaw changes with respect to quorum and proxies, and identified a deeper issue. The group discussed if there should be a category of U.S. affiliates for which dues should be waived. The Board agreed we should stick with international affiliates, using an external definition of ability to pay dues (e.g., U.N. definitions of countries). The bylaws committee will work on this and report back to Board.
 - b. With respect to proxies the Board agreed there should be language to the effect, “Be sure your proxy will attend the annual meeting.” Also, we encourage the use of Board members to serve as proxies, and emphasize that the Board is willing to serve in this role.
 - c. With respect to quorum the board asked that the bylaws committee talk to Adam to get a realistic percentage of members to be considered quorum.
 - d. Summary of discussion points: Can we use proxies for voting? Can we allow an institution to have a long-term, proxy (not from their institution), and if so whom (another member org or Board member)? Add language that Board is willing to serve in this role. Can we create 2 classes of international affiliates (dues-paying and non-dues-paying)? Do we want to do the same for domestic affiliates? Gordon—needs test can be an issue. Sense of the Board: no non-dues-paying domestic affiliates. By-laws will bring draft back with some language on these issues. Quorum: do we want “50% of members” or “equivalent to 50% of members?” Jeanne and Al will talk to Adam about this. Can we set a minimum number (percentage) of members?
4. Fall BOD Meeting Schedule and Winter F2F Board Meeting (Dave Genereux)
 - a. Fall 2017 BoD meetings are scheduled for the 3rd Wednesday of each month at 11am Eastern time.
 - b. The Winter in-person meeting was tentatively scheduled for Alexandria, VA on January 8 – 9, 2018; do onboarding on Sunday before. Kamini volunteered to work with CUAHSI staff to develop onboarding materials.
5. Proposals:
 - a. Bales reviewed the current [NSF South Big Data Hub Proposal](#). Bales gave an update on this joint proposal between CUAHSI and the NC data center, to be submitted to NSF, with PI John Goodall, co-PI CUAHSI, and a second academic co-PI to be determined. CUAHSI’s focus will be on citizen science.
 - b. Bales reviewed a 2009 Letter from the CUAHSI Executive Director requesting Participating Organization Status; GEO Participating Member Application Form (archived with meeting minutes).
 - c. Motion: The CUAHSI Board of Directors directs the Executive Director to apply to GEO for recognition as a Participating Organization
 - i. Motion: Hyndman
 - ii. Second: Valocchi
 - iii. Vote: Approved (unanimous)
6. Executive Director’s travel (Dave Genereux)

- a. Bales proposed to attend the GEO Plenary, Washington D.C. October 25 – 27, 2017
 - b. Motion: Approve Bales’ travel as detailed above.**
 - i. Motion: Hyndman
 - ii. Second: Grant
 - iii. Vote: Approved (unanimous)
7. CUAHSI Staff
- a. Liz Tran resigned on August 18 2017 and will continue to serve CUAHSI in a temporary position with the intention that this position not extend out more than six months; A search for Liz’s replacement to begin immediately. Liz is heavily involved in a couple of major efforts including the CUAHSI Virtual University. and so it is important to keep her involved with the organization, especially for the Fall 2017 semester.
8. CUAHSI event(s) at AGU 2017 meeting
- a. AGU has approached CUAHSI about holding a joint hydro/CUAHSI mixer/reception at the Fall meeting in N.O. AGU proposes to pay \$50K and suggests that CUAHSI pay \$14K towards the reception. Some negatives discussed included: 1) losing the early career emphasis of CUAHSI’s mixer and CUAHSI might be “lost in the shuffle.” Positives include the potential to reach a larger audience. Evidently, AGU views having a new venue (N.O.) provides an opportunity to try new things. The Board recommended that CUAHSI retain its identity, with suggestions such as having CUAHSI in the event title, on sign in sheet, on products, and represented in the mix of platform speakers.
 - b. The group discussed CUAHSI’s past events at AGU including the Early Career Luncheon and evening mixer. The board discussed the need to be sure that we retain identity, speaking to a larger platform. New Orleans is a different venue to try some new things. Need to be sure that CUAHSI will have a piece of the event (place on the platform and space at the venue). Scott Tyler would be happy to speak on behalf of CUAHSI. CUAHSI needs to be (1) in title of event (2) sign in sheet, (3) products and (4) platform speaker. Agreement to move forward.
9. Meeting reports (Bales)
- a. Bales summarized his activities from the following travel:
 - i. Summer Institute Capstone Event
 - ii. Hydroinformatics Conference
 - iii. Business Planning. Norm Chatelier was at CUAHSI the week of August 1 2017. He is recommending that CUAHSI add a login for using its services. A login would not be needed to explore what services are there, but having a login for using the services would enable CUAHSI to maintain a record of usage.
10. Any Other Business (Genereux)
- a. Genereux requested any other business. Hearing none, the meeting was adjourned.

14:47 EST Adjourn