



CUAHSI Board Meeting Minutes

June 7, 2017

Roll Call

- 13 members are present, 10 needed for quorum
- “X” indicates Director is present

Term expires 12/31/2017

Erkan Istanbuluoglu, University of Washington
D. Scott Mackay, SUNY University at Buffalo X
Kamini Singha, Colorado School of Mines X
Scott Tyler, University of Nevada, Reno X

Term expires 12/31/2018

Matt Cohen, University of Florida X
David Genereux, North Carolina State University (Chair) X
Gordon Grant, Oregon State University (Chair-elect) X
Erich Hester, Virginia Tech X
Steve Loheide, University of Wisconsin-Madison X
Jeanne VanBriesen, Carnegie Mellon University X

Term expires 12/31/2019

Elizabeth Boyer, Penn State University X
Michael Gooseff, University of Colorado X
David Hyndman, Michigan State University (past-Chair) X
Holly Michael, University of Delaware
Al Valocchi, University of Illinois Urbana-Champaign X

Officers & Staff Present: Adam Ward (Secretary), Jerad Bales (CUAHSI), Emily Clark (CUAHSI)

Minutes prepared by Ward

14:00 EST Call to Order

1. Roll call (Ward)
2. Review of agenda (Genereux)
 - a.
3. Approval status of April and May Minutes (Ward)
 - a. Ward reported that BoD minutes for April and May 2017 will be circulated for a vote tonight, and minutes from today will follow for review and comment shortly thereafter.
 - b. Action Item:**
 - i. BoD members to review and vote on minutes as requested by Ward.
4. By-Laws Update
 - a. Van Briesen reported that the by-laws committee is awaiting guidance from CUASHI legal council on updates and modifications to the by-laws. Bales reported that CUAHSI staff are working to complete this in advance of the July BoD meeting. Van Briesen reported that the committee would make recommendations on changes to the Board and help lead a discussion. One of the briefs for today's meeting includes an overview of potential changes, both procedural and strategic issues.
5. 2018 CUAHSI Biennial (Genereux)
 - a. Loheide reported that potential keynote speakers have been identified and organizers are reaching out to those individuals. Organizers are also working to identify session organizers.
 - b. Bales asked about the overarching theme of the meeting, as this was a past discussion amongst Board members. Loheide reported the theme of "Hydrologic Connections: Climate, Food, Energy, and Society".
6. Growing CUAHSI ListServ (Bales)
 - a. Bales reminded the Board that individual members committed to reach out to possible CUAHSI list-serv members in their states and neighboring states. The goal was to expand the visibility of CUAHSI to potential stakeholders. Bales reported staff are working to complete the list by mid-June, with commitments from Board members to follow-through in their regions to try and increase engagement with and awareness of CUAHSI.
 - b. Genereux request Board members begin compiling their list of possible CUAHSI list-serve members from their assigned state(s), which are detailed in the meeting documents for today's meeting.
 - c. Genereux requested that invitations not be sent until agreed upon such that the effectiveness of this activity can be tracked.
 - d. Action Item:**
 - i. BOD members to compile lists prior to the July BoD meeting, and work on a template letter at the BoD meeting.
7. Updates from Executive Director (Bales)
 - a. Bales shared a copy of the Aspen Institute's Internet of Water report. He regularly participates with this group, and CUASI is featured prominently in this report.

- b. Bales reported that the Univ. of Hawaii has been working with Bales on membership. He will report to the Board when their formal membership application is received.
8. July BoD Meeting and Strategic Planning (Bales)
- a. Bales reported that he continues to work with NSF on CUAHSI's response to the management review by the NSF. Bales has worked with T. Torgersen (NSF) to discuss CUAHSI activities and directions, and reported Torgersen was supportive of the strategic planning process.
 - b. Bales discussed hiring a facilitator for the BoD meeting, to enable both himself and Chatlier to participate. He suggested hiring a consultant that has worked with the CZOs, and who he has engaged in preliminary discussions. He also noted that he could lead himself or ask Chatlier to lead. Hyndman, Genereux, Grant, and others endorsed having an external facilitator. Grant reported on past experience with this facilitator and reported a successful process in his experience.
 - c. Genereux requested input on the additional discussion items for the July meeting. Bales will provide a detailed update on ongoing activities and opportunities to the Board.
 - d. **Action Items:**
 - i. Bales to engage an external facilitator.
 - ii. Bales to provide "homework" to Board to maximize face-to-face time during the in-person meeting.
9. HydroShare Guest Lecture (Bales)
- a. Bales offered that CUAHSI Staff are happy to provide an "Introduction to HydroShare" to courses as a way to expand interest among students. Bales suggested this could be used to cover a lecture that would be missed or supplement existing instruction. He anticipated a teaching assistant on-site would work to have CUAHSI staff live-stream their lecture and demonstration to the group.
10. Any Other Business (Genereux)
- a. Genereux requested any other business. Hearing none, the meeting was adjourned.

14:47 EST Adjourn