



CUAHSI

universities allied for water research

CUAHSI Board Meeting Minutes

March 21, 2018

Roll Call

- 13 members are present, 10 needed for quorum
- “X” indicates Director is present

Term expires 12/31/2018

Matt Cohen, University of Florida X

David Genereux, North Carolina State University (past Chair) X

Gordon Grant, Oregon State University (Chair) X

Erich Hester, Virginia Tech

Steve Loheide, University of Wisconsin-Madison X

Jeanne VanBriesen, Carnegie Mellon University X

Term expires 12/31/2019

Elizabeth Boyer, Penn State University X

Michael Gooseff, University of Colorado X

David Hyndman, Michigan State University X

Holly Michael, University of Delaware

Al Valocchi, University of Illinois Urbana-Champaign X

Term expires 12/31/2020

John Albertson, Cornell University X

Amir AghaKouchak, University of California-Irvine X

Jesus Gomez-Velez, New Mexico Technical University X

R. Edward Beighley, Northeastern University X

Officers & Staff Present: Jerad Bales (CUAHSI), Emily Clark (CUAHSI), Adam Ward (Secretary)

Guests: (none)

Minutes prepared by Ward

1. Roll call
 - a. Quorum was confirmed when the meeting was called to order.
2. Strategic Plan
 - a. Bales requested feedback from the Board on the strategic plan by the end of March 2018. He has received written feedback from 4 Board members to-date. Grant requested Board members to provide feedback to Bales in the coming week.
 - b. Bales asked if a draft should be circulated to the NSF, select members, all CUAHSI members, or anyone else for feedback on a draft before the document is finalized. Hyndman and Genereux suggested an open comment period for the membership to provide feedback would be prudent. Gooseff suggested hosting 2-4 sessions where community members could log-on and provide comment to Bales, possibly in addition to a short period for open comment.
 - c. The timeline to finalize the strategic plan was discussed. Broadly, Bales anticipates finalizing content in the first week of April that addresses comments and feedback received from the Board. He expects a short period for a final round of comments from the Board, and then engaging the designer to complete a draft layout, with a goal of late April as a complete layout. An open comment periods and forums for feedback would follow in late April or early May 2018, with a goal of a final document by the end of May 2018, unless significant edits are required. Bales and Grant agreed on a final document well before the Biennial so it could be distributed at that meeting.
3. CUAHSI Staff
 - a. Bales reported that one software engineer was released from CUAHSI staff due to misalignment of skills and interests. He will seek a replacement.
 - b. Bales reported that Emily Clark will leave CUAHSI to attend graduate school, departing in May. Bales reported that he is already actively searching for a replacement. An ideal candidate would have some background in hydrology, some ability to code, and who can also work with community engagement efforts.
4. Executive Director's Travel
 - a. Bales reviewed anticipated travel plans through August 2018, outlined in a spreadsheet for the Board. (meeting attachment)
 - b. Several Board members noted that this seems like a lot of travel. Bales discussed his continuing efforts to have CUAHSI staff cover some meetings and events in his place, providing several examples of people who have represented CUAHSI at other venues. Bales noted that he is showing the Board his requests, not all of the events CUAHSI attends with others and not events that he declines.
 - c. **Motion to approve Bales' travel as outlined in the spreadsheet**
 - i. **Motion: Hyndman**
 - ii. **Second: Gooseff**
 - iii. **Discussion: (none)**

- iv. **Vote: Approved (unanimous)**
- 5. Biennial Update & Service Award
 - a. Valocchi and Loheide reported the schedule has been finalized and is posted, and that a call for poster session abstracts is now open.
 - b. The Board discussed potential evening activities for the Biennial, and scheduling of time for member feedback. Bales endorsed an informal evening session hosted by the Board to engage with members.
 - c. The Board reviewed nominations for the CUAHSI service award. Loheide organized having each nominator make a brief statement about the individual nominees.
 - d. The group noted the need to write a description of qualification of the award, discussing the difference in service to CUAHSI and service to the broader community.
 - e. **Motion: The Board will rank their top three recipients and email their votes to Ward (adamward@indiana.edu), who will tally the results and report back to the Board.**
 - i. **Motion: Loheide**
 - ii. **Second: Gooseff**
 - iii. **Discussion: (none)**
 - iv. **Vote: Approved (unanimous)**
- 6. Summer Face-to-face Board Meeting planning
 - a. Genereux suggested the leading for growth book that Bales provided to the Board might make a good basis for a common reading assignment and discussion of how the board can incorporate in its practices the 7 measures of success for strengthening Boards and decision making. The group discussed clarifying the role of how the Board should function in the context of the strategic plan, ensuring Board members are optimally contributing to the organization.
- 7. Renewal Proposal
 - a. Valocchi asked about timing and plans for the CUAHSI renewal proposal. Bales reported that 01-Aug-2018 is the deadline for submittal of the renewal. Bales reported he has been discussing renewal strategies with other organizations and reviewing past proposals, as well as soliciting feedback during most interactions with community members and on trips.
- 8. Adjournment
 - a. Grant opened the floor for any other business. Hearing none, the meeting was adjourned.

13:29 EST Adjourned