



Roll Call

15 members are present, 10 needed for quorum. “X” indicates present

Term expires 12/31/2020

Al Valocchi, University of Illinois Urbana-Champaign X

Amir AghaKouchak, University of California-Irvine X

Jesus Gomez-Velez, Vanderbilt University X

R. Edward Beighley, Northeastern University X

Term expires 12/31/2021

Gordon Grant, Oregon State University X

Steve Loheide, University of Wisconsin-Madison (Chair) X

Jeanne VanBriesen, Carnegie Mellon University (Past Chair) X

Gretchen Miller, Texas A&M University X

Alejandro Flores, Boise State University X

Greg Characklis, University of North Carolina Chapel Hill X

Term expires 12/31/2022

Aditi Bhaskar, Colorado State University X

Anne Jefferson, Kent State University X

Anne Nolin, University of Nevada-Reno X

Ashok Mishra, Clemson University X

Jay Zarnetske, Michigan State University X

Officers: (terms expire 12/31/2020)

Audrey Sawyer, Ohio State University (Treasurer)

Adam Ward, Indiana University (Secretary) X

CUAHSI Staff Present: Jerad Bales

Guests: (none)

Minutes prepared by Ward

1. Executive Director's Report
 - a. CUAHSI Staff Update
 - i. Bales reported a new DevOps engineer was hired and started today. The hire includes a new onboarding plan.
 - ii. Bales reported CUAHSI's controller is out on short term leave and has been working part-time from home to keep up with critical functions.
 - b. AGU – CUAHSI joint Hydrologic Sciences meeting – CUAHSI representatives to planning panel
 - i. Bales reported the chairs of each standing committee agreed to serve as CUAHSI representatives to this panel along with participation from Gretchen Miller, Gordon Grant, and Jerad Bales.
2. Membership Committee
 - a. Loheide reviewed a draft charge for the ad hoc committee on membership. He circulated a draft of the charge for review prior to the meeting. Loheide solicited volunteers to serve on or chair the committee. Zarnetske volunteered to chair the committee.
 - b. **Motion: Accept the charge to the ad hoc membership committee.**
 - i. **Motion: Zarnetske**
 - ii. **Second: Grant**
 - iii. **Discussion:**
 1. **Loheide noted the hope is to have a report from the committee for the July face-to-face meeting.**
 2. **Loheide noted that population of the committee would be the responsibility of himself and Zarnetske.**
 3. **Zarnetske requested suggestions for potential committee members.**
 - iv. **Vote: Approved (unanimous)**
3. CUAHSI Service Awards
 - a. Loheide reported that he and AghaKouchak have received several nominations. Loheide facilitated brief discussions of each candidate. The group discussed the nominees and finalized the recipient(s) of the award.
4. Biennial Planning
 - a. Miller reported that planning is advancing. She initiated a discussion about COVID-19 and risk to travelers. Bales reported that the contract indicates that CUAHSI is responsible for any lost revenue, but a representative of the facility indicated there would be no liability for lost costs if cancelling due to COVID-19. No specific deadline for cancellation was provided.
 - b. Miller suggested that no decision be made at present, but a clear statement to speakers and organizers be issued noting that CUAHSI is monitoring the situation.
 - c. Bales noted that registration is slated to open this week. He suggested that a clear and concise message be included with registration, including a clear note that any prepaid registration costs would be refunded in the event of cancellation.

- d. Loheide also suggested a virtual meeting could be a possible alternative. Miller concurred, noting that an offline meeting focused on this alternative would be appropriate. Jefferson and Loheide volunteered to provide input on this alternative.
- 5. Discussion of draft Water Data Services implementation and outreach plan
 - a. Bales initiated a discussion of the draft plan that was circulated to the Board. Bales reported that he will share this as a working draft with the NSF in the coming weeks.
 - b. VanBriesen suggested inclusion of preliminary data in support of proposed metrics when possible.
 - c. Nolin suggested inclusion of accessibility to vision and hearing impaired should be included in the document.
 - d. VanBriesen initiated a conversation about numerical goals, asking if CUAHSI knows the targets we are attempting to achieve for each metric.
 - e. Bales requested any outstanding comments be sent to him by mid-week.
- 6. Adjournment
 - a. Loheide opened the floor to any other business. Hearing none, the meeting was adjourned.

14:00 EDT Adjourned