



CUAHSI

universities allied for water research

CUAHSI Board Meeting Minutes

November 18, 2019

Roll Call

8 members are present, 10 needed for quorum. “X” indicates present

Term expires 12/31/2019

Elizabeth Boyer, Penn State University

Michael Gooseff, University of Colorado X

David Hyndman, Michigan State University

Holly Michael, University of Delaware

Al Valocchi, University of Illinois Urbana-Champaign X

Term expires 12/31/2020

John Albertson, Cornell University (*term resigned effective 1-July-2019*)

Amir AghaKouchak, University of California-Irvine

Jesus Gomez-Velez, Vanderbilt University X

R. Edward Beighley, Northeastern University X

Term expires 12/31/2021

Gordon Grant, Oregon State University (Past Chair) X

Steve Loheide, University of Wisconsin-Madison (Chair Elect) X

Jeanne VanBriesen, Carnegie Mellon University (Chair) X

Gretchen Miller, Texas A&M University X

Alejandro Flores, Boise State University X

Greg Characklis, University of North Carolina Chapel Hill

Officers: (term expires 12/31/2020)

Audrey Sawyer, Ohio State University (Treasurer)

Adam Ward, Indiana University (Secretary) X

CUAHSI Staff Present:

Jerad Bales, Ainsley Brown

Minutes prepared by Ward

18-Nov-2019

12:00 EDT Call to Order

1. Ward reported that quorum was not established. The Board decided to proceed with informational items only.
2. Executive Director's Update
 - a. CUAHSI Staff
 - i. Bales updated the Board on the status of CUAHSI staff.
 - b. CZ Hub Proposal
 - i. Bales is working with his team to finalize the proposal. He is aware of two other hub proposals that will be submitted.
 - c. Director Elections
 - i. Bales noted that the elections are currently open for voting by CUAHSI members to elect Board members. He expects to announce the results of the election at the membership meeting.
 - ii. Bales reported that the Treasurer is presently on leave and he is working to finalize the audit report to the Board and the budget update to the membership. The group also discussed asking another member of the audit committee to present to the membership. The group concurred that Bales could summarize the budget report at the membership meeting and that the final audit would be made public, as is or normal practice. Bales will reach out to the audit committee in the Treasurer's absence to see how they would like to handle the report to the Board.
 - iii. The group discussed the parallel election and special election, and reviewed votes
3. January Face-to-face meeting
 - a. The group reviewed a draft agenda for director onboarding and the January 2020 face-to-face meeting, led by Loheide. Miller suggested emphasis in orientation on the role of a nonprofit board, as she received at orientation the previous year. Gooseff highlighted the relationships between CUAHSI and NSF, and how this relates to funding and the organization's role in other projects and collaborations. Grant emphasized the need to lay out clearly an annual cycle of activities to help the Board members understand their roles and expectations for the year.
 - b. Valocchi reminded the group election of a future chair for the Board and time for meeting with the NSF program director should be included in the schedule. The group discussed strategic ways to engage with the new program director at the meeting. NSF's involvement in the meeting remains uncertain at this time.
4. Membership Meeting

- a. The group reviewed a draft agenda for the annual membership meeting.
 - b. The group discussed the take-home messages for the meeting and a forward-looking summary of upcoming activities. The Diversity, Equity, Inclusion Plan was highlighted as one important element to highlight and to request input and participation from members who want to engage. Miller volunteered to summarize activities and future plans for this committee.
5. Diversity, Equity, Inclusion Plan
- a. VanBriesen shared a draft of a memo announcing the plan to the CUAHSI membership. The memo includes a solicitation for comment from the membership. She highlighted the opportunity to engage the membership on implementation.
 - b. Grant emphasized the need to make several requests to the members to actively engage them in this effort and build momentum around these efforts.
6. Board Chair Update
- a. VanBriesen reported that the NSF tasked CUAHSI to also develop a Data Services Strategic Plan, which Bales has been leading. She will request Bales to brief the board on this at a future meeting. Information on the request was provided in the meeting documents.
7. AGU 2020 Plans
- a. CUAHSI is hosting a town-all on Friday at 12:30pm, Moscone West. CUAHSI is also participating with the Hydrology section at their Tuesday evening social event.
8. VanBriesen opened the floor for any other business. Hearing none, the meeting was adjourned.

12:40 EDT Adjourned