CUAHSI Board Meeting Minutes

October 21, 2019

Roll Call
10 members are present, 10 needed for quorum. “X” indicates present

Term expires 12/31/2019
Elizabeth Boyer, Penn State University X
Michael Gooseff, University of Colorado X
David Hyndman, Michigan State University
Holly Michael, University of Delaware X
Al Valocchi, University of Illinois Urbana-Champaign X

Term expires 12/31/2020
John Albertson, Cornell University (term resigned effective 1-July-2019)
Amir AghaKouchak, University of California-Irvine X
Jesus Gomez-Velez, Vanderbilt University
R. Edward Beighley, Northeastern University X

Term expires 12/31/2021
Gordon Grant, Oregon State University (Past Chair)
Steve Loheide, University of Wisconsin-Madison (Chair Elect) X
Jeanne VanBriesen, Carnegie Mellon University (Chair) X
Gretchen Miller, Texas A&M University
Alejandro Flores, Boise State University X
Greg Characklis, University of North Carolina Chapel Hill X

Officers: (term expires 12/31/2020)
Audrey Sawyer, Ohio State University (Treasurer)
Adam Ward, Indiana University (Secretary) X

CUAHSI Staff Present:
Jerad Bales
Minutes prepared by Ward

21-Oct-2019

12:00 EDT   Call to Order

1. Chair Report
   a. VanBriesen has been meeting with committee members and representatives. She will summarize her findings in a short memo and will share this with the Board for discussion at a future meeting.
   b. VanBriesen will finalize a CUAHSI policy for requests to sign onto public letters in the coming months.

   a. VanBriesen circulated a draft DEI report for review prior to the meeting. Gooseff initiated a discussion of whether this report has met the charge set forth by the NSF. The group concurred that this met the requirement to produce a strategic plan related to DEI during Fall 2019. A subsequent implementation plan is expected for Spring 2020.
   b. VanBriesen initiated a discussion of how to present this report to the CUAHSI community. The group discussed the merits of a passive campaign vs. an active highlighting of this proposal. Loheide suggested this could be an opportunity to engage community members in developing the implementation plan. The group discussed who would be tasked with the implementation plan, and generally concurred an ad-hoc committee would be needed and would allow community members to engage and participate in the process. The group also emphasized engagement of CUAHSI staff in this process.
   c. Action Item: Bales clarified that he and other staff will work on a process to host a discussion forum to present the plan to the community and seek their input on an implementation plan.
   d. Motion: The Board approves of the DEI strategic plan as-written.
      i. Motion: Valocchi
      ii. Second: Michael
      iii. Discussion: Valocchi clarified this plan is considered finalized in its current form, and that it is now being circulated to the membership to catalyze interest in the implementation planning process.
      iv. Vote: Approved (unanimous)

3. Approval of New Director Nominations (Loheide)
   a. Loheide reviewed the slate of candidates for the five 3-yr terms and one 1-yr term.
   b. Motion: Approve slate of nominations as presented by Loheide.
      i. Motion: Gooseff
ii. Second: Characklis
iii. Discussion: (none)
iv. Vote: Approved (unanimous)
c. Ward and CUAHSI staff will confirm all nominees

4. Executive Director update
   a. Executive Director Travel
      i. Bales outlined the following, proposed travel:
         1. November 11 - 13, Raleigh, NC. Participate in an Urban Flooding
            – Open Knowledge Network meeting (UFOKN). CUAHSI is a
            co-PI on this project and is organizing the meeting. Funding will
            come from the project.
         2. November 19 - 21, Tuscaloosa, AL. Participate in annual meeting
            of the NOAA Citizen Advisory Committee on Water Predication;
            CUAHSI is a member of the CAC-WP. NOAA will fund the
            travel.
         3. December 15 – 20 (dates are tentative), Hanoi, Vietnam. Invited
            participant in Mekong Research Symposium. State Department
            will fund travel. Travel is tentative until an agenda is available.
         4. January 8 – 11, 2020, Washington DC. CUAHSI BoD and AWRA
            BoD meetings; AWRA BoD meeting is Friday and Saturday (10th
            and 11th).
         5. February 17 – 20, 2020, Atlanta, GA. Invitee to workshop on
            “Mapping a Future for Low-Temperature Geochemical Data.”
            Funding provided Penn State.
   
   ii. Motion to approve travel by Bales as outlined above.
      1. Motion: Loheide
      2. Second: Valocchi
      3. Discussion: (none)
      4. Vote: Approved (unanimous)

b. Status of CZ Hub proposal
   i. Bales reported that he is working with a collaborative team of PIs across
      several institutions. Bales is actively working with several institutions on
      the effort.

c. Newsletter: change of schedule
   i. Bales reported that the schedule of newsletters has been modified to occur
      on Monday mornings to increase visibility by the community.

d. CUAHSI Personnel
   i. Bales reported a second development and operations engineering has been
      hired and will start in the coming weeks.

5. Biennial Meeting Update. (Gretchen, Jesus)
   a. Gomez-Velez reported by email that keynote speakers have been scheduled.
      Planning of sessions and organizers for them is underway.

6. Other Business
a. The CUAHSI Town Hall at AGU is scheduled for 13:30-14:30 on Friday at the AGU Fall 2019 meeting.

b. Loheide announced that a joint AGU-CUAHSI meeting will be planned in the future.

7. Loheide opened the floor for any other business. Hearing none, the meeting was adjourned.

12:40 EDT  Adjourned