



## CUAHSI Board Meeting Minutes

*October 7, 2014, via teleconference*

### **Roll Call**

- 10 members are present, 10 needed for quorum
- “X” indicates Director is present

### **Term expires 12/31/2014**

Diogo Bolster, University of Notre Dame X

Peter Troch, University of Arizona

Scott Tyler, University of Nevada, Reno (Chair) X

David White, Murray State University

### **Term expires 12/31/2015**

Anne Carey, Ohio State University X

Robyn Hannigan, University of Massachusetts-Boston (past-Chair)

Carol Johnston, South Dakota State University X

Witold Krajewski, University of Iowa X

Brian Waldron, University of Memphis

### **Term expires 12/31/2016**

Michael Gooseff, Colorado State University X

David Hyndman, Michigan State University

Brian McGlynn, Duke University X

Holly Michael, University of Delaware X

Todd Rasmussen, University of Georgia X

Al Valocchi, University of Illinois Urbana-Champaign X

**Officers & Staff Present:** Adam Ward (Secretary), Martin Seul (CUAHSI), Rick Hooper (CUAHSI)

Minutes prepared by Adam Ward

**Tuesday, October 7, 2014**

16:01 EDT Call to Order

1. Status of September BoD Meeting Minutes
  - a. Ward reported that the minutes from the 02-Sept-2014 meeting were approved via Action Without Meeting.

	<b>September</b>
<b>Bolster</b>	Approve
<b>Carey</b>	Approve
<b>Gooseff</b>	Approve
<b>Hannigan</b>	Approve
<b>Hyndman</b>	Approve
<b>Johnston</b>	Abstain
<b>Krajewski</b>	Approve
<b>McGlynn</b>	Approve
<b>Michael</b>	Approve
<b>Rasmussen</b>	Approve
<b>Troch</b>	Approve
<b>Tyler</b>	Approve
<b>Valocchi</b>	Approve
<b>Waldron</b>	Approve
<b>White</b>	Approve

2. Notice: Pathfinder applications due 17-Oct.
  - a. Hooper reported that no complete applications have been received to-date. Tyler requested the group encourage submittal by their students.
3. Status of Settlement with M. Maliouk
  - a. Tyler summarized that a settlement has been tentatively reached with M. Maliouk. The offer is currently being considered by M. Maliouk.
4. Nominations for Evaluation Committee for Review of Executive Director
  - a. Tyler reported that CUAHSI procedures call for the committee to review the Executive Director to be assembled at the October Board of Directors meeting. This committee is typically made up of the outgoing chair, one BoD member, and one outside member.
  - b. Carey volunteered to serve as the BoD member on the committee.
  - c. Tyler solicited suggestions for the external member of the committee. The group discussed several possible candidates. Tyler requested people email him possible committee members for this assignment.
5. Approval of Charter for Steering Committee of National Flood Interoperability Experiment
  - a. Hooper reviewed a Charter for the Steering Committee of National Flood Interoperability Experiment that was distributed to the BoD. He noted that CUAHSI has been engaged to help manage the project funding and strategic direction of the NFIE. The primary charge to CUAHSI is to help facilitate participation of the academic community in the NFIE.

- b. Hooper summarized that the CUAHSI BoD would create a steering committee to (1) refine the design of the NFIE, (2) determine a process to allocate funding related to the NFIE, and (3) assess the NFIE at its conclusion.
  - c. The proposed membership for the initial committee is David Maidment (Texas), Andrew Ernest (Alabama), Dave Gochis (NCAR), Jon Goodall (Virginia), Dave Tarboton (Utah State), and Witek Krajewski (Iowa).
  - d. Krajewski expressed concern over the conflict of a Steering Committee member whose student would want to participate. Hooper responded that one charge to the committee would be to devise policies to manage such issues. Krajewski clarified that no ad-hoc committee had been set-up to pursue this opportunity.
  - e. Krajewski noted that with no current funding in place, this committee's role must be clearly defined and scoped.
  - f. Hooper noted that this steering committee would need to resolve details of how a project would be managed, with a goal of being ready for a future award, should one be made.
  - g. Tyler noted that the Board, considering the advice and framework proposed by the Steering Committee, would make the decision of CUAHSI's involvement and any commitment. Krajewski clarified the Steering Committee would be in an advisory capacity to the BoD. Hooper expressed a goal of clearly scoping the role of CUAHSI and commitments being made by CUAHSI
  - h. Motion to approve the charter to form a Steering Committee of the National Flood Interoperability Experiment**
    - i. Motion: Gooseff**
    - ii. Second: Johnston**
    - iii. Discussion: None**
    - iv. Vote: Approved (unanimous)**
  - i. Motion to invite David Maidment (Texas), Andrew Earnest (Alabama), Dave Gochis (NCAR), Jon Goodall (Virginia), Dave Tarboton (Utah State), and Witek Krajewski (Iowa) to serve on the NFIE Steering Committee.**
    - i. Motion: Johnston**
    - ii. Second: Valocchi**
    - iii. Discussion: None**
    - iv. Vote: Approved**
      - 1. Yes: Bolster, Tyler, Carey, Johnston, Gooseff, McGlynn, Michael, Rasmussen, Valocchi**
      - 2. No:**
      - 3. Abstain: Krajewski**
6. Year 2 Budget (Year 3 for Water Data Center)
- a. Tyler reported that a budget for Year 2 is due to the NSF in late October 2014.
  - b. Valocchi reported that chairs or other board officers of comparable organizations do not receive any compensation for service.
  - c. Gooseff noted that Krajewski had used the funds from multiple years of compensation to buy-out of a teaching responsibility to focus time on CUAHSI. He questioned if the value of \$10,000 was sufficient to enable someone to be relieved of a different duty, and that be considered in defining the dollar amount.

- d. The group discussed the value of \$20,000 as a more realistic value to buy-out of one course.
  - e. The group discussed the external perception of compensation reductions in comparison to elimination.
  - f. Valocchi reported general surprise from other organizations that chair compensation was provided within CUAHSI.
  - g. The group discussed adjusting this dynamically to be equivalent to one course buy-out for the current chair, with values adjusting through time.
  - h. Krajewski countered that a flat rate of \$20,000 would ease the headache of adjusting budgets each year.
  - i. Hooper will plan with \$20,000 in the budget, and he and Tyler will discuss this with NSF when the budget is submitted.
  - j. The second major item to discuss is the instrumentation summit. The Instrumentation Standing Committee recommends not to go forward with proposed conference because they are not convinced it will attract an audience. They prefer to augment Biennial with instrumentation track, or to consider alternative activities.
  - k. Tyler suggested the committee be tasked with more clearly defining the role of CUAHSI within instrumentation for the community.
  - l. Hooper noted that if the BoD decides to cancel the summit, he would need to know in order to re-budget the funds accordingly.
  - m. Tyler suggested the demand has been high for hands-on workshops.
  - n. Krajewski noted that exposure to instrumentation is necessary to help the community learn about advances in the field.
  - o. The group discussed hosting a conference on instrumentation in comparison.
  - p. The BoD directed Hooper to move forward without the Instrumentation Summit, but requested he press the committee to continue their efforts.
7. Martin Seul to provide an update on the Water Data Center at the next meeting of the Board of Directors (November 2014).

17:00 EDT      Adjourn

**Meeting Documents:**

1. Charter.docx (archived on Central Desktop with meeting minutes)