

Membership Meeting Minutes
December 3, 2013

Call to Order 15:02 EST

Attendance: Rick Hooper (CUAHSI), Jennifer Arrigo (CUAHSI), Emily Geosling (CUAHSI), Adam Ward (Secretary), See separate spreadsheet for representatives in attendance (Meeting Document #1).

Part 1. Status and Information About CUAHSI

- 1) Announcements (Hooper)
 - a. Hooper welcomed attendees to the call and reviewed the schedule for the meeting.
- 2) State of the Consortium (Hannigan)
 - a. Hannigan presented a PowerPoint summarizing the State of CUAHSI, highlighting both successes of CUAHSI and opportunities for member involvement. The presentation is provided as Meeting Document #2.

Part 2. Formal Business Meeting

- 3) Roll call approval of replacements (Ward)
 - a. Ward reported that CUAHSI currently has 113 members in good standing. In total we have 127 current members (99 full members, 8 affiliates, and 20 international), of which 14 are not in good standing due to unpaid dues.
 - b. Ward reported representatives of 65 members are present on the line. He noted a minimum of 57 members for quorum (50% of the members in good standing) was necessary in order to conduct official business. Ward confirmed that quorum was achieved.
- 4) Motion to approve meeting minutes from Nov. 2012. (Hooper)
 - a. Motion: Dave Genereux
 - b. Second: Helen Dahlke
 - c. Discussion: None
 - d. Approval: Yes, by acclamation.
- 5) Financial Report (Hooper)
 - a. Hooper presented a PowerPoint presentation prepared by Rina Schumer (Treasurer; Meeting Document #2), summarizing the financial status of CUAHSI. The presentation summarized expenses and income related to both the NSF grant that support CUAHSI core operations as well as the membership funds. He also summarized funding received from private foundations.
- 6) Election of new members to the Board of Directors (Ward)
 - a. Newly elected Board of Directors members are:
 - i. Michael Gooseff
 - ii. David Hyndman
 - iii. Brian McGlynn
 - iv. Holly Michael

- v. Todd Rasmussen
 - vi. Al Valocchi
- b. Official vote tallies are kept internally at CUAHSI and certified by the secretary
- 7) Expressions of appreciation (Hooper, Hannigan)
 - a. Hooper and Hannigan expressed appreciation for David Freyberg, Denise Wardrop, Ying Fan Reinfelder, and Jim McNamara for their service on the Board of Directors.
- 8) Date of next meeting (Hooper)
 - a. Tuesday, December 2, 2014, 15:00 EST
- 9) Motion to adjourn
 - a. Motion: Stephen Moysey
 - b. Second: Anne Carey
 - c. Discussion: None
 - d. Approval: Yes, by acclamation.

Meeting Documents:

1. Meeting Attendance Spreadsheet
2. PowerPoint slides presented by Hooper, Hannigan