



CUAHSI Board Meeting Minutes

October 4, 2013, Washington, DC

Roll Call

- 10 members are present, needed 10 for quorum
- “X” indicates Director is present

Term expires 12/31/2013

David L. Freyberg, Stanford University (Education & Outreach Liaison)

Brian McGlynn, Duke University

Jim McNamara, Boise State University (Observations Liaison) X

Todd Rasmussen, University of Georgia X

Ying Fan Reinfelder, Rutgers University X

Term expires 12/31/2014

Diogo Bolster, University of Notre Dame

Peter Troch, University of Arizona

Scott Tyler, University of Nevada, Reno X

Denice Wardrop, Pennsylvania State University

David White, Murray State University X

Term expires 12/31/2015

Anne Carey, Ohio State University X

Robyn Hannigan, University of Massachusetts-Boston (Chair) X

Carol Johnston, South Dakota State University X

Witold Krajewski, University of Iowa (past-Chair) X

Brian Waldron, University of Memphis X

Officers & Staff Present: Rick Hooper (CUAHSI),

Guest: Matt Even (guest Secretary)

Minutes prepared by Matt Even, Adam Ward

Friday, October 4, 2013

14:00 EST Call to Order

1. Approval of Minutes from July 2013 Board meeting

- a. **Motion: Witold Krajewski**
- b. **Second: Anne Carey**
- c. **Discussion: None**
- d. **Approval: Yes**
 - i. **Yes: McNamara, Hannigan, Rasmussen, White, Waldron, Reinfelder, Johnston, Carey**
 - ii. **No: None**
 - iii. **Abstentions: Scott Tyler, Carol Johnston**

2. Personnel Changes at CUAHSI office (Hooper)

- a. Rick announced that Kayla Berry resigned from CUAHSI. They have interviewed one candidate for the position, and will interview several in the coming week, with qualifications ranging from PhD to Bachelors level.
- b. Hooper hopes to hire a candidate website design and experience with communication. He reported several candidates applied with backgrounds in Environmental Science. He feels that CUAHSI is on track to make offer by November 1, 2013.
- c. Hooper announced Steve Pilot resigned after discussions concerning his performance. Hooper reported that he declined severance pay. Hooper is seeking someone with 1-3 years of service and pay at about \$70,000 annually. In the short-term, a programmer is needed. Alva Couch will handle executive leadership at this time, but a long-term strategy is needed.
- d. Tyler questioned if Steve had management responsibilities. Hooper responded that this was not initially required of the position, but might be a longer-term area for growth.
- e. Tyler expressed concern about the need for a workflow structure where some manage and others do work. Hooper reported that Alva was that manager.

3. Renewal proposal update (Hooper)

- a. Hooper reported that Tom Torgersen requested a detailed budget prior to government shutdown. Hooper provided this document. This indicates that NSF is making the final decision on the funding level for the core cooperative agreement.

4. Recruiting of Fall Cyberseminar host (Hooper)

- a. Hooper reported that Fall Cyberseminar schedule is set with four students-requested cyber-seminar speakers, and asked for any volunteers for host. Rasmussen volunteered to host

5. Biennial meeting (Hooper and Tyler for McGlynn)

- a. Hooper reported that Jay Famiglietti has been invited as a keynote speaker with a focus on connecting between small and global scales. Reinfelder and Charles Vorosmarty were proposed to be the named lecturer. Tyler endorsed these invitations.
 - b. Hooper suggested that a theme of water on global scale might include someone from NSF to sit on a panel about global hydrology. Hooper asked White about national leadership in the National Ecological Observatory Network (NEON). White suggested Hillary Swain. Johnston suggested Elizabeth Blood. Tyler suggested including USGS representatives.
 - c. Hooper requested any additional ideas be directed to Brian McGlynn.
6. Nominations Committee Activity - Directors and Officers (Tyler)
 - a. Tyler said committee is Praveen Kumar and Diogo Bolster. Tyler has confirmed Mike Gooseff to act as a representative. He confirmed six nominations: Brian McGlynn, Todd Rasmussen, Binayak Mohanty, David Hyndman, Reed Maxwell, and Al Valocchi. Tyler reported his committee will meet on Monday, and expected a total of 6 nominees. Consensus of the Board was that this would be an acceptable number.
 - b. The Board discussed several other potential candidates, which will be contacted by Tyler or other Board members. Hooper encouraged the Board to keep in mind the opportunity the nominations committee has to engage diverse cross-section of membership.
7. Early Career Event at AGU (Tyler, Hooper, Hannigan)
 - a. Hooper reported that space was confirmed for the Early Career Luncheon at AGU. Given the catering cost estimates provided by AGU, he suggested budgeting for \$75 per person. He reported that funds were in place for this, and expressed a desire to make this a ticketed event.
 - b. Hooper led a discussion about how to engage members and potential members. He suggested representatives nominate early career scientists as a primary audience, and then focus on graduate students if there is space.
 - c. Hooper plans to invite a small group of speakers to discuss how CUAHSI has advanced their careers. CUAHSI Board members will be present to meet with smaller groups. Hooper hopes to have at least one director at each table, and requested a report on planned attendance by Board members. Hooper will poll the group to confirm.
8. Collaboration with American University (Hooper)
 - a. Hooper was contacted by Larry Kirkman at American University, who has begun two year project on water. He identified two needs for support from CUAHSI for his work. First, he hopes to use CUAHSI as way to connect to journalism students who need expert advice on water. Secondly, Kirkman proposed to have CUAHSI act as a client, providing opportunities for students to develop specific materials.
 - b. Hooper is travelling to Washington on other business in the future, and will meet with American University faculty to discuss how to move forward. Hooper suggested external support for these activities may be available.

- c. One specific activity that we can engage AU with is the repurposing of the film *Watershed* (produced by Robert Redford's company) which is about the Colorado River basin. AU is looking for suggestions on what to do with this footage.
- d. Tyler endorsed this collaboration. He suggested having cyberseminars ("A CUAHSI Night at the Movies") to discuss this..
- e. The consensus of the Board was positive about this opportunity; Hooper will pursue this collaboration. Tyler suggested having Kayla's replacement work closely with American University.

9. **Motion to Adjourn**

- a. **Motion: Scott Tyler**
- b. **Second: Brian White**
- c. **Discussion: None**
- d. **Approval: Yes**
- e. **Abstain: None**

14:51 EST Adjourn