



CUAHSI

universities allied for water research

CUAHSI Board Meeting Minutes

Oct 15, 2018

Roll Call

- 10 members are present, 10 needed for quorum
- “X” indicates Director is present

Term expires 12/31/2018

Matt Cohen, University of Florida X

David Genereux, North Carolina State University (past Chair) X

Gordon Grant, Oregon State University (Chair) X

Erich Hester, Virginia Tech X

Steve Loheide, University of Wisconsin-Madison X

Jeanne VanBriesen, Carnegie Mellon University (Chair elect) X

Term expires 12/31/2019

Elizabeth Boyer, Penn State University X

Michael Gooseff, University of Colorado X

David Hyndman, Michigan State University X

Holly Michael, University of Delaware

Al Valocchi, University of Illinois Urbana-Champaign X

Term expires 12/31/2020

John Albertson, Cornell University X

Amir AghaKouchak, University of California-Irvine X

Jesus Gomez-Velez, New Mexico Technical University

R. Edward Beighley, Northeastern University

Officers & Staff Present: Jerad Bales (CUAHSI), Adam Ward (Secretary), Audrey Sawyer (Treasurer)

Minutes prepared by Ward

17-Oct-2018

13:15 EST Call to Order

1. Roll call
 - a. Ward confirmed quorum was established.
2. Report from Nominating Committee
 - a. VanBriesen reported that a slate of nominees has been assembled and confirmed, including a total of 9 nominees. The nominees will be providing statements and photos to CUAHSI staff, and the slate will be distributed to the membership no less than 30 days prior to the membership meeting.
 - b. Action Item: CUAHS staff to assemble nominee materials and distribute their information and voting protocol to members no less than 30 days prior to membership meeting.**
3. Membership Meeting
 - a. Grant initiated a discussion of a draft agenda for the 2018 Membership Meeting including potential poll questions and speakers to highlight CUAHSI as part of their workflow. The instrumentation standing committee contributed several poll questions via Hester and input from other committees will be solicited again. Bales noted that final polling questions and slides would need to be established by late November to prepare for the meeting.
 - b. The group discussed logistics of presenting, including the number of speakers, timing of activities, and polling to engage the members and demonstrate the community's contributions to and benefits from CUAHSI.
4. Executive Director Performance Review
 - a. Grant presented a document clarifying the review of the Executive Director, including timing of the review, changes in compensation, required interviews, and reporting to all parties. Genereux noted this is an update to the 2014 procedure that was approved by the Board.
 - b. Motion: Approve and enact the revised procedures for Executive Director Review.**
 - i. Motion: Hyndman**
 - ii. Second: Valocchi**
 - iii. Discussion:**
 - 1. Valocchi clarified that this will replace the former document in total, and is not an addendum to that document.**
 - iv. Vote: Approved (unanimous)**
5. NSF Renewal Proposal Update
 - a. Bales reported that he had discussed the renewal proposal briefly with the NSF, with no major updates or changes to report. Bales expects to receive questions in early November from the review panel, and have an in-person meeting in early December. Bales anticipates VanBriesen, Grant, and another Board member should be in attendance, in addition to himself and Martin Seul. Bales suggested the composition of the team might reflect some of the questions that are asked,

and could possibly include a strategic partner from another federal agency or academic partner, depending on NSF prerogatives.

- b.
6. Planning Jan. 2019 Face-to-face meeting
 - a. The Jan. 2019 Board meeting is scheduled for 28-30 Jan 2019 at the Univ. of Arizona campus.
 - b. VanBriesen opened the floor to suggestions to optimize time at the face-to-face meeting. Hyndman suggested that the onboarding is critical and that effort should focus on rapidly getting new Board members to a productive knowledge of the organization.
 - c. Loheide suggested both the role of the Board, as a collective, could be separated from the contributions of individual Board members. This would help new Board members understand what is possible.
 - d. The group discussed the need to include informational items and reporting to keep the entire Board informed. Gooseff suggested that this helps the Board understand existing efforts and prioritize strategic directions. Boyer and others emphasized the need to hear from Bales about CUAHSI staff capacity to maintain existing efforts and grow strategically.
 - e. Hyndman suggested assigning “homework” to Board members prior to the meeting to help seed the discussion.
 - f. The group discussed hosting an event to meet and greet newly elected Board members at the AGU Fall 2018 meeting.
7. Projects and Proposals
 - a. This topic was tabled for the Face-to-face meeting or a subsequent Board meeting. No immediate action was necessary, per Bales.
8. Grant opened the floor to other business. Hearing none, the meeting was adjourned.

14:15 EST Adjourned