



## CUAHSI Board Meeting Minutes

*October 7, 2015, via teleconference*

### Roll Call

- 10 members are present, 10 needed for quorum
- “X” indicates Director is present

### **Term expires 12/31/2015**

Anne Carey, Ohio State University X  
Robyn Hannigan, University of Massachusetts-Boston  
Carol Johnston, South Dakota State University X  
Witold Krajewski, University of Iowa X  
Brian Waldron, University of Memphis X

### **Term expires 12/31/2016**

Michael Gooseff, Colorado State University X  
David Hyndman, Michigan State University  
Brian McGlynn, Duke University X  
Holly Michael, University of Delaware X  
Todd Rasmussen, University of Georgia X  
Al Valocchi, University of Illinois Urbana-Champaign (Chair) X

### **Term expires 12/31/2017**

Erkan Istanbuluoglu, University of Washington  
D. Scott Mackay, SUNY University at Buffalo  
Kamini Singha, Colorado School of mines X  
Scott Tyler, University of Nevada, Reno (past-Chair)

**Officers & Staff Present:** Adam Ward (Secretary), Rick Hooper (CUAHSI), Martin Seul (WDC), Jonathan Pollak (CUAHSI), Emily Clark (CUAHSI)

**Guest:** Ciaran Harman, Virtual Short Course leader

Minutes prepared by Adam Ward

**Wednesday, September 2, 2015**

17:00 EST Call to Order

**Informational Items**

1. Status of July minutes (Ward)
  - a. Ward reported minutes from 2 September 2015 were approved by action without meeting, with the vote as:

<b>BoD Member</b>	<b>Vote</b>
Carey	Approve
Hannigan	Abstain
Johnston	Approve
Krajewski	Approve
Waldron	Abstain
Gooseff	Abstain
Hyndman	Approve
McGlynn	Approve
Michael	Approve
Rasmussen	Approve
Valocchi	Approve
Istanbullouglu	Approve
Mackay	Approve
Singha	Abstain
Tyler	Approve

2. Reports
  - a. Slate of candidates for BoD Election
    - i. Ward reported the slate of candidates will tentatively include B. Waldron, G. Grant, S. Loheide, E. Hester, J. VanBriesen, S. Moysey, D. Genereux, D. Bolster, and M. Cohen.
  - b. Virtual Short Course
    - i. Harman summarized the content and experience of organizing a recent short course that he led. The course consisted of 4 online lectures over 4 weeks. The first was open to the public, and the next 3 were for participants in the course. Participants were provided with lectures, problem sets, online forums, and support from Harman. He reported CUAHSI was particularly helpful with application and hosting the technology. He summarized results from a participant survey, interpreting overall success of the project.
    - ii. Valocchi asked about timing of the course. Harman responded that the summer was ideal given the design for students to complete work between lectures.
    - iii. Gooseff asked about the range of participants interested in the course. Harman reported a broad array of participants representing many subdisciplines.
    - iv. The group discussed the required time commitment for the instructor. Harman reported that this was beneficial to help people achieve the “activation energy” with the code to help them use the tool in their own applications.
  - c. Water Data Center



submitted modules. This would place CUAHSI as responsible for review, including both peer-review and an editorial board to handle such request.

- b. Gooseff suggested this was a useful effort. He suggested that it would be important to help provide recognition to both the reviewers and the authors.
  - c. The group discussed the need for a CUAHSI member to run this effort, as opposed to having extensive CUAHSI staff time dedicated to this effort.
5. Solicitation for Summer Institute theme leaders and course coordinators
- a. Hooper circulated a draft solicitation for the 2016 summer institute. He discussed the need for an open process in comparison to a direct appointment of leadership given the specialized knowledge required for this type of effort.
  - b. Gooseff suggested that an open process would include transparency. He suggested that the solicitation be targeted for highly qualified individuals, but would not keep the search closed. Another alternative discussed would be to remove honorarium associated with the positions, and appoint individuals without any associated funding. The group then discussed the need for an honorarium to help solidify the commitment of leaders to the project. The group discussed that the steering committee directly appointed leaders for the previous event.
6. Status of Membership Dues
- a. Hooper will circulate a list of unpaid members in the coming weeks, and will request BoD members to help contact colleagues whose institutions have not yet paid.
7. Status of Biennial Planning
- a. Michael summarized the tentative agenda, including 3 keynote speakers and 7-8 likely technical sessions. She has been actively recruiting session leaders, with 5 confirmed.
  - b. The group discussed possible demonstrations and field trips for the meeting. Michael reported that a “build your own sensor” workshop was also planned for the event.
8. **Motion to adjourn.**
- a. **Motion: Johnston**
  - b. **Second: Singha**
  - c. **Discussion: (none)**
  - d. **Vote: Approved (unanimous)**

18:01 EST      Adjourn